



HINTS AND TIPS WHEN MOVING HOUSE

CHOOSING A REMOVAL COMPANY

- Established firm?
- Free written quotation?
- Free home advisory meeting?
- Specialists in domestic removals and storage?
- Full all risk insurance cover available?

ONE MONTH TO GO:

- Get estimates from removal companies, checking the above information.
- Confirm the date with the firm you have chosen.
- Check your own insurance to ensure that you are covered for both the move and at your new address
- Make arrangements for your gas, electricity and water meters to be read.
- Arrange to take over gas and electricity at your new address, and make sure that all appliances will be property fitted, plumbed and connected.
- Notify the phone company and ask them to make the necessary arrangements for a final account at your present address, and for taking over, installing telephone facilities at your new one.
- Arrange child care and pet care for moving day

A FORTNIGHT TO GO:

- Confirm all arrangements, times etc for meter readings, disconnections and reconnections
- Make sure you have a good stock of packing materials, sturdy boxes, string and sticky tape.
- Begin to throw out unwanted items from attics and wardrobes. Throw away what you really don't want, or send it to your local charity shop.

ONE WEEK TO GO

- Send off your change of address cards
- Arrange and pay for automatic re-direction of your mail by the Post Office
- Cancel and pay up accounts for routine delivery services such as mail, groceries, papers etc. Reorganise these deliveries for your new address
- Defrost refrigerators in preparation for the move and if you are moving a freezer and contents, turn it up to maximum for a couple of days before you move.
- Put aside any inflammable liquids and drain fuel from petrol mower, paraffin fires etc

ONE DAY TO GO

- Complete your packing except for those items you are likely to need overnight and arrange a picnic on the moving day.
- Have a large enough cash float available to deal with unexpected expenses, tips etc and ensure you have collected the documents and valuables together in a safe place.
- Cover carpets that are being left behind, so as to minimize damage during furniture removal.
- Check through previous lists to make sure nothing has been overlooked, and then enjoy a worry-free early night.

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MOVING DAY:

- Strip beds and pack bedding and nightclothes
- Pack items for washing/toiletries
- Take down curtains
- Take up rugs, carpets, floor coverings etc NOT included in the sale.
- Dismantle any light fittings, etc NOT included in the sale.
- Turn off electric appliances.
- Disconnect cooker.
- Turn off boiler/central heating.
- Turn off water
- Read gas meter, electricity meter
- Secure all windows
- Lock all doors
- Leave key as arranged for new owners etc with Estate Agent, if there is one.
- Exchange contact number and agree meeting time with removal men.
- Remember to pack your kettle, tea and accessories separately and preferably in your own car to enable you to unpack them in your home when the need to have refreshments arises!

- On arrival at your new home, the first thing you should do is make the beds so once you have finished unpacking your boxes you do not have to still make the beds before you collapse!

MAKE SURE YOU UNPACK SLOWLY AND METHODICALLY SO THAT YOU CAN CHECK FOR LOSS OR DAMAGE.

DON'T FORGET TO GIVE YOUR NEW ADDRESS TO....

Banks and Building societies	Inland Revenue
Insurance companies Local Authority	Insurance companies
Dentist and Doctors	Local Authority
Driving Licence Authorities	Schools
Employer	Store cards and accounts
Friends and relatives	
Gas, electricity, water boards, telephone companies	

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